

CITY OF LOS ANGELES

CALIFORNIA



10008 National Blvd. #210
Los Angeles, CA 90034

Phone: (424) 256-5762
www.palmsla.org
[@palmsnc](https://www.facebook.com/PalmsLA)

**Palms Neighborhood Council
Representative Assembly**

Nick Greif, President
Andres Cuervo, Vice-President
V. Claire Jadulang, Secretary
Melissa Wyatt, Treasurer
Alison Regan, Community Org. Rep.
Pam Fellin, Residential Rep. B
James Dusenberry, Residential Rep. C
Paul Seo, Residential Rep. D
Elena Albright, Residential Rep. E
Maria Muñoz, Business Rep. 2
Zale Richard Rubins, Business Rep. 3

PALMS NEIGHBORHOOD COUNCIL

Representative Assembly Regular Meeting Agenda

Wednesday, December 7, 2016 – 7:00 p.m.

IMAN Center – 3376 Motor Avenue, Los Angeles, CA 90034 (onsite parking available)

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. CALL TO ORDER & ROLL CALL**
 - a. Call to Order (Greif)
 - b. Roll Call (Jadulang)
- II. COMMUNITY & GOVERNMENT REPORTS** (15 minutes – 3 minutes each)
 - a. Office of Councilmember Paul Koretz
 - b. Office of Mayor Eric Garcetti
 - i. Daniel Tamm special presentation on the Mayor’s Office of Public Engagement (10 minutes with 3 minutes Q&A)
 - c. LA Police Department
 - d. Department of Neighborhood Empowerment
 - e. Other Government Departments/Agencies
- III. GENERAL PUBLIC COMMENT** (10 minutes)
- IV. CONSENT AGENDA** (2 minutes)
 - a. **MOTION:** To approve minutes from 11/2/16 General Assembly Regular and Special meetings. [See posted minutes here: Regular – <http://bit.ly/2gX3wYW>; Special - <http://bit.ly/2g2UdJ9>]
 - b. **FUNDING MOTION:** The Homelessness Committee recommends the Palms Neighborhood Council approve an amount up to \$200 for food, refreshment, and other event accessories for the 2017 Homeless Count Kick-off event tentatively scheduled January 8, 2017. The event will be a joint collaboration with other neighborhood councils, the City, and other community organizations.
 - c. **FUNDING MOTION:** Authorize Kenneth Greene to work on the following projects:
 - i. Measure potentially overly long red curbs in Palms (over 18 feet in length) on residential and commercial streets in Palms and catalogue those for review by the Transportation Committee to recommend conversion to gray curbs to increase parking availability pursuant to the red curbs painting policy (<http://bit.ly/2giPLns>).
- V. EXECUTIVE BOARD REPORTS** (10 minutes – 2 minutes each)
 - a. **President’s Report** (Greif)
 - i. Karen Bass Town Hall – December 11th at Palms Middle School
 - ii. Winter Wonderland Toy Drive – Dec 10th

- iii. January Meeting – Holiday schedule check
- b. **Vice-President’s Report (Cuervo)**
 - i. CicLAvia in Palms - Sunday March 26, 2017
 - ii. New Website unveiling – www.palmsnc.la
- c. **Secretary’s Report (Jadulang)**
- d. **Treasurer’s Report (Wyatt)**
 - i. **MOTION:** To approve the November Treasurer’s Report and Monthly Expenditure Report (MER)
- e. **Community-Based Organization Rep (Regan)**

VI. COMMITTEE REPORTS

- a. **Commercial Corridor Activation (Albright):** Update; next meeting 8:00 p.m. Wednesday, December 21 at Fire Station 43 (3rd Wednesday of the month)
- b. **Communications & Outreach (Jadulang):** Update; next meeting 7:00 p.m. Tuesday, December 20 at Fire Station 42 (3rd Tuesday of the month)
- c. **Green (Dusenberry):** Update; Update; next meeting 7:30 p.m. Wednesday, December 22 at Fire Station 43 (3rd Thursday of the month)
 - i. **FUNDING MOTION:** The Palms NC approves spending up to \$300 plus tax on a portable video projector. Options include: iRULU 10 <http://amzn.to/2gREFH5>; ViewSonic PJD5155 <http://amzn.to/2gwRqJc>; Epson VS240 <http://amzn.to/2fQPCLZ>
- d. **Planning & Land Use (Wyatt):** Update; next meeting 7 p.m. Monday, December 19 at IMAN Center (3rd Monday of the month)
- e. **Public Safety (Seo):** Update; next meeting 7 p.m. December 13 at Fire Station 43 (2nd Tuesday of the month)
- f. **Transportation & Infrastructure (Cuervo):** Update; next meeting 7 p.m. Monday, December 12 at Fire Station 42 (2nd Monday of the month)
- g. **By-Laws Ad Hoc Committee (Greif):** Update; next meeting will be cancelled due to the winter holidays. (Normally meets 4th Tuesday of the month)
 - i. **MOTION:** The Palms NC approves amending the Bylaws to remove Business internal boundaries from Article III Section 2 and revising election rules for Business Representatives to be elected by all Palms stakeholders 16 and over and reducing the total number of business seats from 3 to 2. [Amendments effect Articles III, V, and Attachments A and B]
 - ii. **MOTION:** The Palms NC approves amending the Bylaws to amend the titles of “Secretary” and “Treasurer” throughout to read “Communications Director” and “Finance Director”.
 - iii. **MOTION:** The Palms NC approves amending the Bylaws to add a Youth Representative seat to the Council who, at the time of the election, must be between 16 and 20 years old and may only be voted for by those in the same age category. [Amendments effect Articles III, V, and Attachments A and B]
 - iv. **MOTION:** The Palms NC approves amending the Bylaws to remove the Community-Based Organization Representative from Article VI Officers.
 - v. **MOTION:** The Palms NC approves amending the Bylaws to add Sections 5 and 6 under Article VI to establish a process to remove Officers or the Board. [See committee report for full language]
- h. **Homelessness Ad Hoc Committee (Fellin):** Update; next meeting Wednesday, December 28 at Culver Palms Church of Christ (4th Wednesday of the Month)
- i. **Executive (Greif):** Update; next meeting will be cancelled due to the winter holidays. (Normally meets 4th Monday of the month)

- i. **MOTION:** The Palms Neighborhood Council approves in principle conducting community outreach to Palms residents and adopting a Palms Neighborhood Council policy to sponsor community block parties with \$100-250 (depending on size), with a \$1,500 budget cap, for food and refreshments and provide information on how to get additional Council office help including funding, tables & chairs, and assistance with street closure permits and requests the General Assembly designate a board member or stakeholder to draft a formal policy to be approved at the January meeting.

VII. OLD BUSINESS

- a. **MOTION:** The Palms Neighborhood Council approves amending the Bylaws to revise Election Rules in Article X Section 6 to remove the following language from section C: ~~“The candidate with the highest number of votes will be declared the winner. Instant runoff voting will be used if no majority is obtained. Instant run-off voting is defined as follows: voters rank candidates in order of choice: first, second, third and so on. If anyone receives a majority of the first choice votes, that candidate is elected. If not, the last place candidate is defeated, and all ballots are counted again, but this time each ballot cast for the defeated candidate counts for the next choice candidate listed on the ballot. The process of eliminating the last place candidate and recounting ballots continues until one (1) candidate receives a majority of the vote.”~~

VIII. NEW BUSINESS

- a. **CIS MOTION:** Discussion and a potential CIS to SUPPORT / OPPOSE Council File 11-1676 which prohibits parking in the parkway. [See http://clkrep.lacity.org/online/docs/2011/11-1676_misc_11-17-2016.pdf]

IX. REPRESENTATIVE REPORTS (16 minutes – 2 minutes each)

- a. Residential Rep. A (Vacant)
- b. Residential Rep. B (Fellin)
- c. Residential Rep. C (Dusenberry)
- d. Residential Rep. D (Seo)
- e. Residential Rep. E (Albright)
- f. Business Rep. 1 (Vacant)
- g. Business Rep. 2 (Muñoz)
- h. Business Rep. 3 (Rubins)

X. Adjournment (End time is approximately 9:00 p.m. or shortly thereafter)



Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the President. Public comment will be taken for each motion as well as for any item in the consent agenda prior to Board action. The public is requested to fill out a “Speaker Card” to address the Assembly on any item of the agenda prior to the Assembly taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Assembly’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 to 2 minutes per speaker, at the discretion of or unless waived by the Assembly. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the President. All items on the consent agenda will be determined by a single Committee vote and without Committee discussion. Committee members may request that any item be removed from the consent agenda and considered individually at any time prior to that vote.

Per Board of Neighborhood Commissioners Policy #2014-01, agendas are posted for public review at: 1) Woodbine Park Kiosk, 3409 S. Vinton Ave.; 2) Palms Neighborhood Council website, www.palmsnc.la.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Woodbine Park Kiosk, 3409 S. Vinton Ave, at our website: www.palmsnc.la or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at secretary@palmsnc.la

Palms NC Board and Committee members abide by a code of civility (<http://empowerla.org/code-of-conduct/>). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Secretary at secretary@palmsnc.la

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL secretary@palmsnc.la

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Green Committee Report

Committee Meeting Date: November 29, 2016

Committee Members: Chair: James Dusenberry, Vice-Chair: Alison Regan,
Members: Marianne Ricci, Paulina Quaranta, Daniel Gale-Rosen, Avi Jhingan

Proposed Motions for General Assembly Adoption

Motion: Funding two beautification project: Planting and maintaining native plants in all tree wells along Motor Ave from Venice to Irene St & National Blvd from Motor to Mentone, as well as planting and 2 years maintenance of additional native plants and landscape rocks in the existing native plant garden under the overpass on Motor Ave connection Palms and Cheviot Hills.

Committee Reasoning: Passed unanimously in the spirit of creating a greener and more livable community through continued beautification of our public spaces. And with the intent that both Motor Ave Improvement Association and the Palms Neighborhood Council will have signage placed throughout for each project promoting both organizations. As well, that both Motor Ave Improvement Association & Palms Neighborhood Council members will work to promote a community volunteer effort to do the initial planting.

Committee Vote Count: 4 in Favor, 0 Opposed, 0 Abstentions

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Palms Public Safety Committee Report

Committee Meeting Date: November 8, 2016

Committee Member: Chair: Paul Seo, Vice-Chair: Pam Fellin, Members:
Tanya Overstreet and Vince Wong

- The Palms Public Safety Committee did not hold a monthly meeting on November 8th. In lieu of the meeting, the Public Safety Committee engaged in community outreach and awareness for public safety by handing out informational flyers to the community on Election Day.



Bylaws & Ground Rules Committee Report

Committee Meeting Date: November 22, 2016

Committee Members: Chair: Nick Greif, Vice-Chair: Neal Andenberg,
Members: V. Claire Jadulang [*absent*], Alison Regan

Call to Order: 7:15pm **Adjournment:** 8:15pm

Proposed Motions for General Assembly Adoption

Motion: The Palms NC approves amending the Bylaws to remove Business internal boundaries from Article III Section 2 and revising election rules for Business Representatives to be elected by all Palms stakeholders 16 and over and reducing the total number of business seats from 3 to 2. [Amendments effect Articles III, V, and Attachments A and B]

Committee Reasoning: Business seats as districts have been generally uncompetitive. This change will increase competition by allowing business owners and employees to compete district wide and be voted on by all stakeholders. Increased clout of the business at large seats and general lack of candidates led to a recommended reduction in total seats from 3 to 2.

Motion: The Palms NC approves amending the Bylaws to amend the titles of “Secretary” and “Treasurer” throughout to read “Communications Director” and “Finance Director”.

Committee Reasoning: Secretary as a title is not a clear descriptor of the role and connotations of “secretary” can dissuade people from seeking the seat. Communications Director more accurately describes the role and should encourage electoral competition. To maintain consistency, a Director title was recommended to replace Treasurer as well. Budgets and Finance were proposed and Finance agreed to.

Motion: The Palms NC approves amending the Bylaws to add a Youth Representative seat to the Council who, at the time of the election, must be



between 16 and 20 years old and may only be voted for by those in the same age category. [Amendments effect Articles III, V, and Attachments A and B]

Committee Reasoning: To encourage more youth participation, a youth seat was recommended to be added.

Motion: The Palms NC approves amending the Bylaws to remove the Community-Based Organization Representative from Article VI Officers.

Committee Reasoning: The CBO Rep has been elevated in the bylaws above other representative roles without any policy justification for this. This change would more closely align the representative seats. Potential downside is a 4-member exec board could lead to 2v2 votes in executive committee meetings.

Motion: The Palms NC approves amending the Bylaws to add Sections 5 and 6 under Article VI to establish a process to remove Officers or the Board.

Section 5: Officer Removal

An Officer may be removed by the General Assembly by an affirmative vote equal to or greater than the number required for a General Assembly quorum. To call for a vote for removal, any Representative may make a motion to initiate removal proceedings of named Officers during a General Assembly meeting. This motion, if seconded, may not be debated or amended and is successful on a simple majority vote. Only one motion, per named Officer, may be made in a given calendar day. If successful, a motion to remove the Officer will be placed on the next regularly scheduled General Assembly agenda as well as an agenda item to hold an election to fill the seat, should the removal motion prevail. The removal motion will afford the named Officer an opportunity to present a defense and allow for debate and public comment in the same form as any other agenda item. Upon a successful affirmative vote equal to or greater than the number required for a General Assembly quorum, the Officer will be removed at that time and will assume the title of "At Large Representative".

Section 6: Officer Vacancies

If an executive board vacancy of any kind occurs, an executive board election to fill the vacancy, from among current members of the board, must be held at the first General Assembly meeting that occurs that is at least 24 hours after the vacancy occurs, except as outlined in the preceding section.

Officer vacancy elections will proceed based on the latest edition of Robert's Rules of Order for "nominations from the floor" (i.e. from members of the board). Voting will take place by roll call vote based on a majority vote. Successive rounds of voting will drop the lowest vote receiving candidate until a majority candidate is

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elected. If no board member is elected to the seat, the President may fill the seat according to the vacancy rules outlined in Article V section 6.

Committee Reasoning: To improve accountability amongst board members, a process to removal Executive Board Officers was recommended to make management changes as needed for the efficient functioning of the board.



Executive Committee Report

Committee Meeting Date: November 28, 2016

Committee Members: Chair: Nick Greif, Vice-Chair: Andres Cuervo,
Members: V. Claire Jadulang (absent), Melissa Wyatt (absent), Alison Regan

Call to Order: 8:20pm **Adjournment:** 9:10pm

Proposed Motions for General Assembly Adoption

Motion: Recommend the Palms Neighborhood Council approve community outreach to Palms residents and adopt a Palms Neighborhood Council policy to sponsor community block parties with \$100-250 (depending on size), with a \$1,500 budget cap, for food and refreshments and provide information on how to get additional Council office help including funding, tables & chairs, and assistance with street closure permits.

Committee Reasoning: To encourage community cohesion, a general support policy for block parties will help neighbors get to know each other and spark community engagement.

Committee Vote Count: 3 in Favor (Greif, Cuervo, Regan), 0 Opposed, 0 Abstentions



Ad Hoc on Homelessness Committee Report

Committee Meeting Date: November 30, 2016

Committee Members in Attendance: Pam Fellin, Chair; Paul Seo, Vice-Chair, Neal Anderberg, Member, Sarah Byrd.

Committee Meeting Summary

The Ad Hoc on Homelessness Committee met November 30, 2016 at the Culver Palms Church of Christ, 9733 Venice Blvd.

Four committee members and five stakeholders were in attendance as well as guest representatives from *Cardborigami* and *Westside Coalition*.

Cardborigami representatives provided a slide presentation detailing Cardborigami's transition program which is intended to provide immediate shelter for participants in a safe (privately owned) environment, facilitate connections to social services, and ultimately transition participants to permanent housing. The Cardborigami structure itself is an innovative and compact design providing shelter and privacy.

The Westside Coalition representative provided information, updates, and challenges of communities, community resources, and those experiencing homelessness.

- Homeless Count numbers are currently at 43, 854 however it is believed by Social Service organizations that in reality this number is much higher.
- A recent study shows 13,000 people per month in Los Angeles County are experiencing homelessness.
- Another recent study shows 250,000 people in Los Angeles County spend 90% of their income on rent and are essentially one disastrous event away from experiencing homelessness.
- Working together as a community is critical.

The committee recommends Palms Neighborhood Council approval in an amount up to \$200 for the 2017 Homeless Count Kick-off event tentatively scheduled January 8, 2017. The event will be a joint collaboration with other neighborhood councils, the City, and other community organizations.

The next regularly scheduled meeting will be held December 28, 2016.

Upcoming Community Events

- Tentative 2017 Homeless Count Kick-off January 8, 2017
- 2017 Homeless Count January 25, 2017