

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: Palms Neighborhood Council
Neighborhood Council Name

SECTION I- APPLICANT VERIFICATION INFORMATION

1A) <u>Motor Avenue Improvement Association</u>	<u>45-5405527</u>	<u>CA</u>	<u>09/2012</u>
<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1B) <u>3751 Motor Avenue #341248</u>	<u>Los Angeles</u>	<u>CA</u>	<u>90034</u>
<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1C) _____	_____	_____	_____
<i>Business Address (If different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1D) _____	_____	_____	_____
<i>Address of Affiliated Organization (If applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Name and address of person designated to receive official/legal notices:		Name: <u>Kelsey Lynd</u>	
2) <u>3751 Motor Avenue #341248</u>	<u>Los Angeles</u>	<u>CA</u>	<u>90034</u>
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
3) Type of Organization- Please select one: (Organizations must be located within the City of Los Angeles)			
<input type="checkbox"/> Public School <i>(not to include private schools)</i>		or <input checked="" type="checkbox"/> 501(c)(3) Non-profits <i>(other than religious institutions)</i>	
Attach Letterhead		Attach IRS Determination Letter	

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the Neighborhood Improvement Project for which the grant is intended.
Palms Elementary School on Motor Avenue is requesting funds for signage installation on the Palms Elementary School campus. The fees for the different signs are outlined on the signage quote attached. The company that we are using to create the signage is called LA Sign Co. and is located directly across the street from the school.
- 5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.
Palms Elementary School is desperately seeking an update for their current signage because the current signs are not big enough, lack directional indications, and the manual marquee has a limited amount of space and letters that can be used. The new signage will help direct visitors to the main office and the auditorium instead of letting them wander into the classroom areas, which is a big security issue. The LED marquee will allow the announcements to be changed from the office and will not limit the amount of text that can be used.

SECTION VI - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of
Two signatures required

12A) Executive Director of Non-Profit Corporation or School Principal

Lee Wallach

Executive Director

PRINT First Name/ Last Name

Title

Signature

Date

[Handwritten Signature: L. Wallach] 1/2/2014

12B) Secretary of Non-profit Corporation or Assistant School Principal

Kelsey Lynd

Project Director

PRINT First Name/ Last Name

Title

Signature

Date

[Handwritten Signature: K. Lynd] 1/2/2014

SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY

Date Received

Reviewer Name

Date Reviewed

Application Complete Incomplete

REVEIWER'S NOTES

Date submitted to Funding Unit

Method: In-person E-mail Fax Inter-departmental mail

NPG #

Application Complete Incomplete

Funding Unit Notes:



DONE Date Stamp Receipt



3505 Motor Ave
 Los Angeles CA 90034
 Phone 800.898.8618
 Fax (310) 988.2769

ESTIMATE

11/18/13

BILL TO: Palms Elementary

**Aluminum and PVC Signage,
 LED Sign**

Attn: Lee Wallach

Address

Item	DESCRIPTION	AMOUNT
1	(1) Aluminum Directional Sign ("ENTRANCE -->") 18" x 24"	78.30
2	12" Formed plastic letters ("3520") 1" deep	190.80
3	8" Formed plastic letters ("Palms School Auditorium") 1" deep	795.90
4	Qty (2) Full-color LED signs 22.5" x 63"	1,500.00
5	INSTALLATION	600.00
50% DEPOSIT REQUIRED FOR ALL ORDERS. FULL PAYMENT UPON COMPLETION		
SUBTOTAL		\$2,565.00
TAX		230.85
CREDIT		
Balance Due		\$2,795.85

Make all checks payable to **Los Angeles Sign Company**

Total due in upon received this invoice. Overdue accounts subject to a service charge of 3% per week

<http://www.losangelessignco.com/>

THANK YOU FOR YOUR BUSINESS!